

WORK EXPERIENCE

<u>Dates</u> <u>From-To</u>	<u>Number</u> <u>of Years</u>	<u>Name & Address</u> <u>of Employment</u>	<u>Supervisor's</u> <u>Name</u>	<u>Job</u> <u>Title</u>
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Moral turpitude is an act of baseness, vileness or depravity in the private and social duties which a person owes another member of society or society in general and which is contrary to the accepted rule of right and duty between persons, including, but not limited to theft, attempted theft, murder, rape, swindling and indecency with a minor. Have you ever been convicted of or plead guilty or *nolo contendere* to a felony or any offense involving moral turpitude?

_____ yes _____ no

If yes, please explain: _____

Conviction of a crime is not an automatic bar to employment.

Why are you seeking to change positions or why did you leave your last position? _____

Have you ever been dismissed or asked to resign from employment?

_____ yes _____ no

If yes, please explain: _____

**REFERENCES
(minimum of 3)**

Name

Position

Address

Additional information regarding your knowledge, skill and experience relative to the job for which you are applying: _____

FOR SECRETARIAL/CLERICAL APPLICANTS ONLY:

Do you type? _____ yes _____ no _____ words/minute

Do you take shorthand? _____ yes _____ no _____ words/minute

List any office machines (including computers or word processing software or equipment) with which you have had experience.

Machine

Years of Experience
